

**AGENDA  
HOLBROOK BOARD OF SELECTMEN  
HOLBROOK, MASSACHUSETTS**

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**Board of Selectmen  
Tuesday, November 10, 2015 at 7:00 p.m.  
Holbrook Town Hall, Floor 3R, Selectman Noel C. King Meeting Room  
50 North Franklin Street, Holbrook, MA 02343**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

**II. MINUTES:**

A. Minutes of the Regular & Executive Sessions of Wednesday, September 23, 2015

B. Minutes of the Regular Session of Wednesday, September 30, 2015

**III. TOWN ADMINISTRATOR'S REPORT:**

A. Citizen Concerns

B. Communications & Announcements

C. Committee Updates

D. Update on Status of Open Issues

**IV. OLD BUSINESS:**

**V. NEW BUSINESS:**

A. Swearing in of Town Administrator Timothy J. Gordon

B. Application for a Permit to Solicit Door to Door on behalf of Comcast/Xfinity

C. Update from the Permanent Cable Television Advisory Committee relative to the renewal of the License Agreement with Comcast

D. Appoint Town Administrator Timothy J. Gordon to various committees

E. Authorize the Chairman to Execute the 2016 MWRA Municipal Discharge Permit Application

F. Request an Entry Level Civil Service List of Eligible Candidates for the Position of Police Officer from the Massachusetts Human Resources Division (HRD)

G. Award the Sand Bid for Fiscal Year 2016

H. Updates: Public Safety – Treasurer/Collector – Public Works

**VI. CITIZENS' COMMENTS:**

**VII. ADJOURN**

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## **PUBLIC PARTICIPATION IN MEETINGS**

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004